

Organization and Authority Structure

The numbering system is prescribed by The Texas A&M University System (System) Policy Office, and is designed to readily identify the type of item involved.

Federal/State Law: as passed and made effective by governing body.

System Policy:

- Approved by the System Board of Regents
- Address the Board's priorities and requirements.
- Numbering: These are four digit numbers. The first two digits refer to the subject area (e.g. 01 – Governance), while the second two digits identify the sequential number of the System Policy within that subject area (e.g. 01.01 System Policies, Regulations, and Member Rules – is the first System Policy listed under the Governance section).

System Regulations:

- Approved by the System Chancellor
- Address the administration of System policies.
- Numbering: These are six digit numbers. The first four numbers indicate the System Policy which the System Regulation supplements, the last two digits indicate the sequential number of the System Regulation within that subject area (e.g. 01.01.01 System Policies, Regulations, and Member Rules – is the first System Regulation listed under the System Policy 01.01).

Health Science Center (HSC) Rules:

- Recommended by the HSC Executive Committee, approved by the HSC President and System Chancellor
- Address the HSC administration of System Policies and Regulations. A rule states "what" is expected.
- Numbering: These are six digit numbers followed by a Z and a numeric digit. The first six digits indicate the System Policy (encompass digits 1-4) and System Regulation (encompasses digits 1-6) that are supplemented by the HSC Rule (e.g. 01.01.01.Z1 Development and Approval of Health Science Center Rules supplements System Policy 01.01 and System Regulation 01.01.01).

HSC Internal Policies (IP):

- Recommended by the HSC Executive Committee and approved by the HSC President
- Address how the administration will be handled. An IP states, "how to" comply with what is expected.
- Numbering: These are six digits, followed by a Z and a numeric digit, plus two numeric digits. The first six digits indicate the System Policy (encompass digits 1-4) and System Regulation (encompasses digits 1-6) and HSC Rule (encompasses digits 1-8) that is supplemented by the HSC IP (e.g. 01.01.01.Z1.01 Development and Approval of Health Science Center Internal Policies supplements System Policy 01.01, System Regulation 01.01.01, and Health Science Center Rule 01.01.01.Z1).

HSC Rules or Internal Policies that do not have a specific controlling System Policy or Regulation are numbered using a 99 (e.g. 08.99.99.Z1.01, in this example the first two digits denote the general subject, digits 3-6 denote there is no System Policy or Regulation specifically related to this HSC Rule or Internal Policy).