

**THE TEXAS A&M UNIVERSITY SYSTEM  
HEALTH SCIENCE CENTER INTERNAL POLICIES**

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**16.99.99.Z0.01                      Designation as a Hybrid Entity Internal Policy**

*Approved January 26, 2011*

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**1. GENERAL/OVERVIEW**

This policy applies to TAMHSC health care providers, its participating physicians and clinicians, employees and business units who provide management, administrative, financial, legal, and operational support to or on behalf of the health care provider and has been designated as a member of the TAMHSC Health Care Component. This policy pertains to protected health information covered by the TAMHSC Health Care Component's Notice of Privacy Practices.

**2. INTERNAL POLICY/RESPONSIBILITIES**

TAMHSC hereby designates itself as a hybrid entity<sup>i</sup> consistent with the HIPAA privacy regulations. TAMHSC further designates the following health care providers as members of its Health Care Component in accordance with the HIPAA Privacy Regulations, including, but not limited to, 45 C.F.R. §§ 164.504(a), 164.504(b), and 164.504(c) and hereby documents such designation in accordance with the HIPAA Privacy Regulations as required by 45 C.F.R. §§ 164.504(c)(3)(iii) and 164.530(j):

- 2.1 The Baylor College of Dentistry;
- 2.2 The College of Medicine Medical Services, Research and Development Plan; and
- 2.3 The Coastal Bend Health Education Center.

**3. VIOLATIONS**

The Privacy Officer has general responsibility for implementation of this policy. Employees who violate this policy will be subject to disciplinary action up to and including termination of employment. Anyone who knows or has reason to believe that another person has violated this policy should report the matter promptly to his or her supervisor or the Privacy Officer. All reported matters will be investigated, and, where appropriate, steps will be taken to remedy the situation. Where possible, every effort will be made to handle the reported matter confidentially. Any attempt to retaliate against a person for reporting a violation of this policy will itself be considered a violation of this policy that may result in disciplinary action up to and including termination of employment.

**OFFICE OF RESPONSIBILITY**

**Vice President of Finance and Administration**

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<sup>i</sup> HIPAA Code: §164.504(b)(d)