

**THE TEXAS A&M UNIVERSITY SYSTEM
HEALTH SCIENCE CENTER INTERNAL POLICIES**

21.01.99.Z1.01 Salary Savings Generated From Vacant Positions

Approved September 11, 2000

Revised March 19, 2008

Revised August 17, 2011

Supplements System Policy 21.01

1. OVERVIEW

The Texas A&M Health Science Center's colleges, institutes or schools have positions which may become vacant due to issues that include resignations, retirements and leaves of absence. Such vacant positions provide salary savings that can be used for hiring new faculty or administrative staff, or can be reallocated for other priority needs.

2. SALARY SAVINGS

- 2.1 Salary savings from vacant positions that are the result of resignations, retirements or leaves of absence will be held in an account designated by the Dean/Director of the College, Institute or School. These funds may then be used to appoint faculty or staff to the vacant position, or may be reallocated for other high priority needs of the College, Institute or School. The use of salary savings/vacant positions will be part of the annual HSC budgeting process considered by each of the respective Deans/Directors and President.
- 2.2 Salary savings that are the result of funding positions with extramural funds will remain within the college to which the position has been assigned.

OFFICE OF RESPONSIBILITY

Vice President for Finance and Administration