

**RESEARCH DEVELOPMENT GRANT  
APPLICATION INSTRUCTIONS**

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**Goal:** Research Development Grants are awarded primarily to support development of pilot data for extramural research grants and related career development by faculty who do not have access to significant other research funding.

**Application Submission:** All Research Development Grant applications should be submitted in PDF format via e-mail attachment to [research@tamhsc.edu](mailto:research@tamhsc.edu). Appendices may be submitted via hard copy if necessary to Shelly Martin, Office of the Vice President for Research and Graduate Studies, Texas A&M Health Science Center, 301 Tarrow St., College Station 77845-7896.

**PROPOSAL FORMAT**

**A Front Matter**

- Cover page. [[APPLICATION](#)]
- Budget. Allowable costs include supplies, specialized equipment and salaries for research technicians. Faculty salaries, general use equipment (e.g., computers), and travel to scientific meetings are not allowable.
- Budget justification. Provide detailed information about matching funds and cost-sharing, if appropriate.

**B Proposed Research (10 pages maximum)**

- Abstract (approximately 250 words, suitable for lay audience)
- Specific Aims
- Background and Significance
- Research Plan (literature cited not included in page restriction)

**C Additional Materials**

- 1 Biosketch. NIH-style biosketch for all key personnel.
  - 2 Research Funding. List all previous (within 3 years) and current grants and other internal or external funding available to the PI for research (project title, amount, source, duration).
  - 3 Research Development. Indicate the significance of the proposed research for the overall goals and career objectives of the PI. How will this research project enhance the prospect of receiving additional extramural funding?
  - 4 Compliance. Research Development Grants may not be released until all compliance requirements are met. Summarize the status of all compliance requirements related to this research project.
  - 5 Supporting Documentation
    - a Compliance approval forms (if approved at time of submission)
    - b Commitment of matching funds and cost-sharing from administration if indicated
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