



TEXAS A&M

HEALTH SCIENCE CENTER

Limited Submission Process

1. Receive notification of limited submission from TAMU OSP.

2. HSC OVPRGS will modify and distribute to HSC faculty via Hot Topics with appropriate subject heading (i.e., Limited Submission RFP from Mary Kay Ash Foundation for Clinical Research on Ovarian Cancer). Information will include:
 - a. Very brief description of RFP with listing of website for more information,
 - b. HSC contact information (Julie Bishop or Shelly Martin),
 - c. Request for Letter of Intent to be submitted to OVPRGS:
 - i. PI and collaborators (names and affiliations), and
 - ii. Proposed Title;
 - d. Description of process for selection of full proposal:
 - i. Internal proposal may be necessary depending on the number of PIs intending to submit to the limited RFP. Candidates will be notified that internal proposals are required and the due date. The internal proposal form is available from the OVPRGS and should include:
 1. Executive Summary,
 2. Summary of Budget, and
 3. Project and Management Plans;
 - ii. Internal proposals will be reviewed by VPR and selection committee;
 - iii. Selection made for full proposal by Research Advisory Council (RAC).

3. Faculty notified of selection of candidate(s) for full proposal(s).
 - a. Faculty encouraged to contact OPD for assistance.
 - b. Full proposals submitted to OVPRGS or the Research Foundation by HSC deadline.