

Computer use agreement

Use of Health Science Center computing resources and facilities is a privilege and requires that individual users act in compliance with HSC rules. The HSC provides users with an account that permits use of the computing resources and facilities. You, the user, must respect the integrity of computing resources and facilities, respect the rights of other users and comply with all relevant laws (local, state, federal and international), university rules and contractual agreements. The HSC reserves the right to limit, restrict or deny computing privileges and access to its information resources for those who violate these rules and/or laws. It is expected that all members of the university community will use these resources and facilities in accordance with laws and HSC rules.

Failure to fulfill these responsibilities may lead to the cancellation of your computer account(s), other disciplinary action by the HSC and/or referral to legal and law enforcement agencies. Individuals using computing resources have the following responsibilities:

- To use resources and facilities (accounts, computer work stations, networks, hardware, software and computer facilities) responsibly respecting the rights of other users and complying with laws, license agreements and contracts.
- Use communal resources with respect for others. Disruptive mailings and print jobs, tying up work stations and other disproportionate use of computing facilities prevent others from using these resources.
- Use of accounts should be limited to the intended purpose. Use of university-owned computers (offices and computer labs) shall be limited to university-related business or incidental personal use. As defined in The Texas A&M University System Ethics Policy, employees may use computing resources for limited personal reasons as long as that use does not result in additional costs or damage to the university and generally does not hinder the day-to-day operation of university offices and facilities. Use of computing resources for unauthorized commercial purposes or personal gain is prohibited.
- Protect your password and use of your account. Do not let others use your account or password. Confidential information contained on various computers should not be shared with others except when that person is authorized to know such information.

Code of Ethics

Students, faculty, staff and affiliates of the Texas A&M Health Science Center are required to report improper use of computing resources and facilities. These computing resources and may include:

- Breach of Security - unauthorized access to computing resources, release of password or other confidential information on computer security
- Harmful Access - creating a computer malfunction or interruption of operation alteration, damage, or destruction of data injection of a computer virus
- Invasion of Privacy - reading files without authorization
- Comply with requests about computing set by the Office of Information Technology.
- Report any incidents of harassment using university computing resources and facilities. It may be harassment if (1) the behavior is unwelcome; and (2) the behavior interferes with your ability, or

the ability of others to work or study; and (3) the behavior creates an intimidating, hostile or offensive environment.

- Respect the forum (talk groups, bulletin boards, public computing facilities) when communicating ideas to others via university computing facilities and resources (includes access to the Internet). All communications should reflect high ethical standards and mutual respect and civility.

To fulfill its multiple missions as an institution of higher learning, Texas A&M Health Science Center encourages a climate that values and nurtures collegiality, diversity, pluralism and the uniqueness of the individual within our state, nation and world.

Faculty, staff and students should be aware that any form of harassment and any form of illegal discrimination against any individual is inconsistent with the values and ideals of the HSC community.

E-Mail

An e-mail account allows you to send and receive e-mail as a person affiliated with the Health Science Center. Users are expected to know and comply with the regulations governing the use of computers.

For students, courses are supported with web-based and/or e-mail activities. In order to take advantage of these additional resources and participate fully in your coursework, you have been assigned an e-mail address by the Health Science Center. This e-mail account is for internal use only, so that your instructor may communicate with you and your class. By registering for this course, you are agreeing to allow classmates, faculty and staff of the HSC and its clinical affiliates (including but not limited to the Scott and White Hospital, CTVC and the family practice residency practice) to view this e-mail address.

In addition, the following regulations must also be followed:

- Your e-mail account is intended for academic use only. E-mail accounts MAY be used to support class work or other valid academic use.
- E-mail accounts MAY NOT be used for commercial purposes.
- Texas A&M HSC uses a computer security system as defined by Article 33.01 of the Texas Penal Code. Accessing the data, programs or resources of others without specific permission is therefore considered a computer crime by Articles 33.02 and 33.03 of the Texas Penal Code and will be prosecuted by the University.
- An e-mail account may only be used by the person to which it is assigned. This e-mail account is not to be shared with anyone for any reason. Your account and password should be protected accordingly to prevent abuse. You will be held responsible for any illegal activity that occurs from the use of your account.

By proceeding with and completing this account activation process, you agree that:

- You have read and understand the conditions outlined above;
- You accept responsibility for the computer resources being allocated to you;
- You will not abuse or misuse these resources as doing otherwise is a violation of HSC policy 33.04.99Z1.
- Abuse, willing forfeiture, and/or neglect of your accounts will result in their termination.

I have read the above conditions and agree to their terms.

Printed Name: _____

Signature: _____

Date: _____