

**TWCC-6**  
**(Supplemental Report of Injury)**

WHEN AND WHERE TO FILE: ***For all injuries occurring January 1, 1991 or after*** that require the filing of a TWCC-1, Employer's First Report of Injury, the employer must file a Supplemental Report of Injury (TWCC-6) with the employer's workers' compensation insurance carrier and the injured employee by first class mail or personal delivery.

1. within 3 days after the injured employee returns to work;
2. within 3 days when the employee, after returning to work, has an additional day or days of disability because of the injury;
3. within 10 days after the end of each pay period in which the employee has a change in earnings as a result of the injury during the time the employee is entitled to temporary income benefits. An employee is entitled to temporary income benefits if he/she has disability and has not reached maximum medical improvement. Maximum medical improvement means either:
  - 1) 104 weeks from the date temporary income benefits begin to accrue; or
  - 2) the date a doctor certifies that, based on reasonable medical probability, the injured employee can no longer reasonably anticipate further recovery or lasting improvement from the compensable injury,whichever comes first; and
4. within 10 days after the employee resigns or is terminated

An employee has disability if he/she is unable to work as a result of the injury or has returned to work earning less than pre-injury wages because of the injury.

When an employee is no longer employed by the employer for whom he was working when injured, the employee is responsible for providing information directly to the insurance carrier about the existence or the amount of any earnings or any offers of employment. The Supplemental Report of Injury may be used for this purpose.

This report is considered filed with the insurance carrier and the injured employee when personally delivered or postmarked. Failure to comply with these filing requirements, without good cause, is a Class D administrative violation, subject to a penalty not to exceed \$500.

*[Article 8308-5.05 (c), (e); Rules 120.3, 129.4]*

**DO NOT SEND THIS FORM TO TEXAS WORKERS' COMPENSATION COMMISSION UNLESS REQUESTED.**

