

Texas A&M HSC
Travel Adjustment Authorization Form

I authorize the Texas A&M Health Science Center Finance and Administration office to adjust future travel vouchers, regarding my travel, as required under law, regulation, policy, and/or procedure as they apply. This authorization allows for dollar amount changes of \$25.00 or less to my originally signed and submitted travel reimbursement voucher.

This authorization is in place for the duration of my employment with the HSC or until written authorization is submitted by me requesting this form be rescinded. I understand that I will not be separately notified regarding changes made that comprise a difference of \$25.00 or less.

Printed Name

Signature

Date